



### ***SOME TRAINING ~ TERMS AND CONDITIONS***

- 1 On receipt of the booking form and payment, the booking will be considered to be a confirmed booking. Please refer to cancellation charges on the first page should you cancel attendance.
- 2 Our terms are strictly Full PAYMENT prior to course commencement unless special arrangements have been made and agreed by both parties. In exceptional circumstances last minute 'on the day' bookings must be paid in full in cash prior to course commencement.
- 3 Delegates should be aware that the syllabus is in accordance with the recommendation of the Health and Safety (First Aid) Regulations 1981, Approved Code of Practice L74, 1997. Therefore all sessions **MUST** be attended. Delegates arriving more than 30 minutes late will not be able to attend.
- 4 Candidates attending the two day refresher course must be in possession of a valid First Aid at Work Certificate issued by an HSE approved provider which is in date on commencement of the course. Failure to comply with this HSE ruling will exclude the delegate from attending the course, however, the full course fee is still applicable.
- 5 Candidates are required to bring a pen and are advised to wear casual clothing (trousers), as training includes practical work. Workbooks are provided and for First Aid At Work Courses (4 day and 2 day refresher) candidates must be prepared to undertake homework as part of that course.
- 6 Mobile phones must be switched off. Smoking is prohibited in the venue.
- 7 SOME Training reserve the right to cancel any course deemed under subscribed or eventualities beyond our control. You will be given as much notice as possible of this and the offer of a free transfer to another course date, or a full refund of fees paid.
- 8 There will be no reduction or refund given for lost days through non attendance.
- 9 The training will be delivered in a pleasant and relaxed atmosphere and delegates are reminded of their responsibility to remain professional at all times. In the event of a trainee causing disruption to either the instructor or other delegates, they will be asked to leave immediately. No refunds will be made or offered.
- 10 The duties of a First Aider can be physically demanding. It is the employers responsibility to ensure that candidates are free from any condition which would affect their capability and that they have the aptitude to cope with an intensive course of study.
- 11 By signing and returning the booking form you have agreed to the conditions listed above.